Ascham School







Casual Sports Coach

Position Description

Casual Sports Coach

Department: Sport

Reports to: Head Sports Coach (various)

Ascham School is an independent girls' school without religious affiliation, located in Edgecliff, Sydney. Educating girls from Prep to Year 12, with boarding at the heart of School life since 1887. Ascham is proudly the only Dalton Plan school in Australia. Its principles of independence, collaboration, responsibility, and reflection shape every girl's learning, with small classes and teachers who have their own classrooms. Ascham is a school known for its exceptional academic program, inclusivity and inspiring environment for day and boarding students.

We value staff who demonstrate a positive, proactive approach to their work and have a willingness to participate in the life of the school. We look for energetic, dedicated and capable staff who are full of ideas; embrace a fast-paced environment; and demonstrate initiative, empathy and professionalism to help the school achieve its strategic objectives.

Job Description

Through high-quality coaching and positive role modelling, Sports Coaches create an engaging, inclusive, and developmentally appropriate sporting environment that supports students to build their skills, confidence, and capabilities. Coaches work across a range of different sports and foster participation, teamwork, resilience, enjoyment, and a willingness to challenge oneself, ensuring students experience the broad developmental benefits of school sport.

Core Job Role Accountabilities

- Apply sound knowledge of the relevant sport and contemporary coaching principles to deliver high-quality, developmentally appropriate coaching that supports sustained student development and performance.
- Create positive, inclusive, and student-centred training environments that encourage learning, participation, enjoyment, and continual improvement.
- Support the holistic development of students, building confidence, resilience, teamwork, sportsmanship, and positive character alongside sporting capability.
- Establish high expectations for performance, participation, and behaviour, encouraging students to challenge themselves and strive for personal and team excellence.
- Provide positive leadership and role modelling, demonstrating a strong commitment to students, colleagues, and the broader Ascham Sports Program.
- Attend and actively coach at all required training sessions, competitions, and fixtures (including weekend and mid-week commitments)
- Support the ongoing development of individual students and teams.
- Participate actively in the School's coach education series, masterclasses, and other professional learning, applying new learning to continually strengthen coaching practice.
- Work collaboratively with the Head Coach, Head of Sport, Sports Administration team, and other relevant stakeholders to support the effective coordination and delivery of the program, including scheduling, attendance, student wellbeing and injury or incident management.
- Maintain accurate and timely program and student records, including attendance, student progress and feedback, awards, competition performance, and behavioural matters.
- Take a proactive approach to student wellbeing, injury prevention, risk management / health and safety, identifying, and escalating concerns promptly and in accordance with School requirements.
- Regularly seek feedback and reflect on coaching practice, using this to refine coaching methods and support continuous improvement.
- Participate in end-of-season reviews, evaluating program effectiveness, providing constructive feedback on student and team development, and identifying opportunities for future improvement.
- Comply with the School's Code of Conduct and relevant policies and procedures, and consistently model Ascham's values and expectations when representing the School.

Mandatory Requirements

1. A Level 1 Coaching Qualification in the relevant sport, or a willingness to obtain this qualification.
2. Commitment to supporting the holistic development of students through positive, inclusive, and engaging sporting experiences.
3. Strong interpersonal and communication skills, with the ability to build positive and respectful relationships with students, colleagues, and other members of the School community.
4. Ability to provide clear, constructive, and developmentally appropriate feedback on individual student and team progress.
5. Ability to respond to student, parent, and stakeholder queries in a timely and professional manner.
6. Strong organisational skills, including the ability to complete required records, reports and program administration accurately and to a professional standard.
7. Demonstrated ability to work effectively as part of a team, showing initiative, enthusiasm, sound judgement, and a collaborative approach.
8. A commitment to professionalism, discretion, and confidentiality
9. A current First Aid / CPR certificate and valid Working With Children check or willingness to obtain.

Acknowledgment

I have reviewed this position description and understand the duties and responsibilities of the role.

Name	
Signature	
Date	