Ascham School







Learning Enhancement Teacher

Position Description

Learning Enhancement Teacher

Department: Learning Enhancement

Reports to: Head of Learning Enhancement 7-12

Our School

Ascham is Australia's only Dalton School—a leading academic, non-denominational girls' day and boarding school (Prep–12) in Sydney. Since 1886, our approach has placed the individual girl at the centre—developing independence, confidence and a strong sense of purpose. Ascham graduates leave ready to lead, with the curiosity, capability and character to shape their world.

We value staff who demonstrate a positive, proactive approach to their work and have a willingness to participate in the life of the school. We look for energetic, dedicated and capable staff who are full of ideas; embrace a fast-paced environment; and demonstrate initiative, empathy and professionalism to help the school achieve its strategic objectives.

Job Description

At Ascham, we are committed to an inclusive learning environment where every student is known, challenged, and supported to thrive. Guided by the School Principles of Responsibility, Independence, Collaboration and Reflection, the Learning Enhancement Teacher works within the Senior School to support the intellectual development and wellbeing of students with diverse learning needs.

As a member of the teaching staff, the Learning Enhancement Teacher contributes to high-quality teaching and learning, student assessment and reporting, and the broader life of the school. Working alongside students, teachers and families, the role identifies strengths and learning needs, implements evidence-informed learning support strategies and reasonable adjustments, and promotes inclusive classroom practice to ensure all students can access the curriculum, participate fully in school life and demonstrate their learning.

Core Job Role Accountabilities

Curriculum, Teaching and Learning Responsibilities

- Deliver high-quality teaching and learning aligned with Ascham's School Principles of Responsibility, Independence, Collaboration and Reflection.
- Plan, implement and evaluate engaging learning programs, curriculum resources, assessment, and reporting practices that support student achievement and wellbeing.
- Use assessment data to monitor student progress, inform teaching practice, and provide timely feedback, reporting and record keeping.
- Provide targeted individual and small-group learning support informed by student strengths, assessment data, and identified learning needs.
- Collaborate with teachers to develop inclusive classroom practices, differentiated learning experiences and appropriate curriculum and assessment adjustments.
- Identify, support and monitor students with diverse learning needs, implementing evidence-informed interventions and reasonable adjustments to enable access to learning.
- Develop, implement, and review individual learning plans and adjustment strategies in partnership with students, families, teachers, and relevant professionals.
- Monitor student engagement, progress, and achievement, evaluating the effectiveness of support strategies and adjusting approaches as required.
- Contribute to the collection and maintenance of student documentation, including learning support records, adjustment plans, and Nationally Consistent Collection of Data on School Students with Disability (NCCD) evidence where applicable.
- Promote student confidence, independence, agency, and a sense of belonging through strengths-based and inclusive practices.

- Maintain effective communication with students, families and staff regarding student progress, support strategies, and learning outcomes.
- Contribute to curriculum development, professional collaboration, and the broader academic life of the school.

General Responsibilities

- Maintain accurate, confidential, and up-to-date student records and learning support documentation.
- Engage in ongoing professional learning, compliance training, and reflective practice to maintain professional standards and contemporary educational knowledge.
- Collaborate positively with colleagues, share expertise, and contribute to a supportive and inclusive team culture.
- Respond to parent and student enquiries professionally and in a timely manner.
- Exercise sound professional judgement in addressing complex student learning and wellbeing needs.
- Contribute proactively to the life of the school and support the achievement of its strategic priorities.
- Comply with all school policies, the Code of Conduct and relevant health, safety, and legislative requirements.

Mandatory Requirements

- Appropriate teaching qualifications and current NSW Education Standards Authority (NESA) accreditation.
- Qualifications and/or experience in learning enhancement, inclusive education or supporting students with diverse learning needs and disability.
- Strong understanding of diverse learning profiles, including neurodivergence, specific learning difficulties and factors that impact student learning, wellbeing, and engagement.
- Demonstrated ability to design and implement evidence-informed interventions, differentiated instruction, reasonable adjustments, and inclusive teaching practices.
- Sound knowledge of curriculum, assessment, and reporting requirements, with the ability to use assessment data to monitor progress and inform teaching and learning.
- Experience developing, implementing, and reviewing individual learning plans and support strategies in collaboration with students, families, teachers, and external professionals.
- Excellent communication, collaboration, organisational and record-keeping skills, with the ability to build positive relationships with students, families, and colleagues.
- A strong commitment to student wellbeing, professional growth and contributing to the broader life of the school.
- Current First Aid and CPR certification, and a valid NSW Working with Children Check (WWCC).

Acknowledgment
I have reviewed this position description and understand the duties and responsibilities of the role.

Name	
Signature	
Date	