



Ascham Junior School



Junior School Teacher Aide

Status: Permanent

Department: Learning Enhancement

Reports to: Head of Learning Enhancement (P-6)

FTE: 0.6

Ascham Junior School is looking for an enthusiastic teacher aide to join our dedicated Learning Enhancement team in 2025. The Teacher Assistant will work collaboratively with teachers and as part of the Learning Support Team to assist individuals and small groups of students with their learning (Prep- Year 6).

For the right candidate, this position can be flexible with the 0.6 hours being conducted across the school week.

Core Job Role Accountabilities

- Support students across Prep to Year 6 with a range of diverse learning needs, under the guidance of the Coordinator of Learning Enhancement
- Collaborate with teachers to enhance classroom learning across a variety of Key Learning Areas.
- Facilitate small group and one-on-one interventions to support student classroom learning
- Support student wellbeing within daily routines
- Conduct student assessments
- Assist teachers with modification / differentiation of programs and assessments
- Assist with the collection and maintenance of NCCD documentation
- Support teachers to implement student ILPs
- Assist in preparing resources to support student learning
- Provide verbal and written feedback to the LE Team and classroom teachers on students' learning
- Attend staff meetings and professional learning opportunities as required
- Assist with administrative tasks as directed by the Coordinator of Learning Enhancement

The ideal candidate would demonstrate:

- A passion for education and a strong desire to work within a dynamic, collaborative environment
- The ability to promote a positive and supportive learning environment for students where all are challenged and motivated to achieve their learning goals
- Strong communication skills and the ability to deal sensitively with students, parents/carers and staff when required
- Excellent interpersonal skills
- Ability to work effectively both autonomously and as part of a team
- Strong planning and organisational skills

- A commitment to contribute to the School positively and proactively
- Ability to follow direction, prioritise and meet set deadlines
- Strong interpersonal skills in working with a range of personnel
- Strong planning and organisation skills

Mandatory requirements of this role:

- Certificate III or IV in School Based Education Support) or equivalent post-secondary qualification
- Proven ability to support a diversity of learners under the supervision and direction of teachers
- Experience in an education setting
- Computer literacy skills (MS Office)
- A valid Working with Children Check