



Ascham School

Assistant Head Coach (Swimming)

Position Description

Position title: Assistant Head Coach of Swimming

Reporting to: Head of Coach of Swimming

Position summary:

Ascham is one of the world's leading girls' schools, and since its foundation in 1886 has educated girls who develop into confident, independent, compassionate young women. Ascham is an inclusive, day and boarding school that provides a strong sports program within a warm, welcoming and collaborative environment.

The position will have the responsibility for developing engaging and developmentally appropriate training sessions that maximises the positive effects of school sports involvement for our students. This position will particularly focus on our Foundation and Development Squads in preparation for State and National Competitions.

Duties and Responsibilities:

General Responsibilities

- Utilise knowledge of your sport to implement effective coaching methods and principles that lead to long-term sustainable and meaningful outcomes for students.
- Develop and implement effective practice environments which create positive conditions for learning through a focus on student-centred outcomes.
- Be driven by a quest for holistic student growth, by ensuring the development of essential character traits in addition to sports performance.
- Provide effective leadership to students and coaches to encourage holistic development through the introduction of effective programs to support both successful academic studies and sporting excellence.
- Develop a culture of excellence by setting high standards that involve challenging goals and appropriate behaviour expectations for students and coaches.
- Demonstrate a dedicated work ethic and commitment to the students and staff involved in the Ascham Sports Program.
- Attend all trainings and carnivals including both weekend and mid-week fixtures/Club nights to coach teams and oversee the continuing development their students and coaching team within the Ascham Sports Program.
- Active participation in the termly coach education and masterclass programs.
- Liaise effectively with the Head Coach of Swimming, Head of Sport, Assistant Heads of Sport, Sports administration team and various stakeholders about the program including program administration, attendance, scheduling, injury/incident management and student wellbeing.
- Work with Head Coach of Swimming and Sports administration staff to track and record progression of individual students, teams and competition performances. This includes the competition of weekly program administration tasks such as role marking, student feedback, student awards and any behaviour management issues.

- Take a pro-active approach to monitoring and maintaining health and safety standards within the program including injury prevention and incident management including escalating concerns promptly.
- Ensure compliance with the School's Code of Conduct and all other internal policies and procedures.
- Embody the vision and values of the school to guide success within the Ascham Sports Program.
- Seek continuous feedback through inquiry and regular self-reflections of their practice to revisit and refine coaching methods and principles.
- Actively participate in weekly Sports Department Meetings, Individual Growth Conversation and end of season reviews to evaluate the effectiveness of the sports program, provide feedback to students and recommendations for future development.
- Undertake any other duties as required by the Head of Sport to achieve the values, goals and strategies of the School.
- Work in accordance with the Ascham Staff Code of Conduct

Professional Behaviour

- Contribute to the life of the School
- Behave in professional and confidential manner at all times
- Provide assistance to members of the department and share resources
- Submits reports at a professional standard that demonstrate an understanding of each student and their team
- Respond to concerns in a timely and professional manner.

Essential Criteria

- A Development Coaching Qualification or similar in Swimming (or equivalent experience).
- Demonstrated Swimming coaching experience within a youth sports context with a strong background across the 10 -18 years age bracket.
- An ability to be an effective team member, including initiative, passion, willingness to collaborate and people management skills to drive holistic sports involvement.
- A current First Aid and CPR Certificate
- A valid Working with Children clearance.
- A firm commitment to safeguarding and promoting the welfare of children.
- A demonstrated understanding of child safety and appropriate behaviours when engaging with children.

Anticipated Commitment:

The Assistant Head Coach of Swimming role is a permanent part-time position. It is envisaged that this position will have a larger summer season commitment (Term 1 & 4) and a smaller winter season commitment (Term 2 & 3).

Name: _____

Signed: _____

Date: _____