



**How to apply:**

Submit your application in a Word or PDF format to Katrina Sykes, Ascham Community Relations Manager  
community@ascham.nsw.edu.au

Internship description:

Company name:

Location:

Company description:

Internship details:

Start date:

Finish date:

Number of days per week:

Duties and responsibilities:



Desirable attributes:

### Application process

Please prepare a resume as well as a covering letter stipulating your interest in the above internship and your suitability for this role.

Submit your application in a Word or PDF format to Katrina Sykes, Ascham Community Relations Manager, via email at [community@ascham.nsw.edu.au](mailto:community@ascham.nsw.edu.au)

The resume should include:

- Any relevant work experience
- Current and past tertiary courses of study
- A minimum of two references (employment references are preferred but not essential)
- Contact details
- Availability for the role in 2023/2024.

Shortlisted candidates will be contacted by the host company.

Remuneration, timing and 2023 commencement date for the internship will be negotiated directly between the successful candidate and host company. Please note the internship is first and foremost a learning experience. The benefits of the opportunity afforded to the intern will be considered in the remuneration.

**Applications close end of October 2023**