

Junior School Music Teacher | Position Description



Position title: Junior School Music Teacher

Reporting to: Junior School Music Coordinator

Position summary:

At Ascham, teachers are responsible for the intellectual development and wellbeing of their students. Teachers deliver excellence in developing and delivering academic programs through the Dalton Plan, administration of student assessment and results, marking and record keeping. Teachers also have a form class where they monitor the wellbeing of their students and deliver the wellbeing program. All teachers contribute to the activities of their department and the School as a whole.

The Junior School Music Teacher is responsible for the development and delivery of the Junior School Music Program as well as conducting and accompanying choirs. Proficient piano skills are essential, as the successful applicant will be required to play for assemblies and performances. This role involves daily interaction with students, staff and parents so good interpersonal skills are necessary. All Music teachers contribute to the activities of the whole School.

Duties and Responsibilities:

Curriculum, Teaching and Learning Responsibilities

- Program, deliver and assess Music from Prep – Year 6
- Evaluate teaching programs in relation to student progress
- Demonstrate an interest and knowledge of Music teaching pedagogy
- Create a stimulating classroom environment where students can flourish
- Conduct choirs as required
- Accompany choirs as required
- Assist with the preparation of music for performances and class assemblies
- Write academic Music reports
- Be creative in the use of technology and the development of resources including written materials
- Use and develop innovative curriculum materials on the school Learning Management System
- Attend and assist in all prescribed Junior School and Music Department concerts, functions, meetings and camps
- Promote the key School Principles of Responsibility, Independence, Collaboration and Reflection

General Responsibilities

- Set and maintain professional goals and standards, participating in professional development and compliance training
- Positively and proactively contribute to the life of the School
- Behave in a professional and confidential manner at all times
- Provide assistance to other members of the department and share resources
- Respond to parent concerns in a timely and professional manner
- Make professional judgements to solve complex problems when there are no clear methods or procedures in place for doing so

- Deliver specific objectives as agreed with the Junior School Music Coordinator to achieve the School's goals
- Ensure compliance with the School's Code of Conduct, all other internal policies, and work, health and safety regulations

Professional Behaviour

- Contribute to the life of the School
- Behave in professional and confidential manner at all times
- Provide assistance to members of the department and share resources
- Respond to parent concerns in a timely and professional manner.

Essential Criteria

- A tertiary major in a Music discipline and accreditation with NESAs
- An astute ability to differentiate for a diverse group of non-selective students
- Effective communication skills
- Proven ICT skills
- Well-developed time management and organisational skills
- Ability to teach to the strengths of girls.

Name: _____

Signed: _____

Date: _____