

# Junior School Teacher | Position Description



Reporting to: Head of Department

## Why your role matters:

Ascham values staff who demonstrate a positive and proactive approach to their work and have a willingness to participate in the life of the School. We look for vibrant, dedicated and capable staff who have initiative, empathy, a good sense of humour and a professional behaviour to help the Schools achieve its objectives.

At Ascham, teachers are responsible for the intellectual development and wellbeing of their students. Teachers deliver excellence in developing and delivering academic programs, administration of student assessment and results, marking and record keeping. Teachers also have a form class where they monitor the wellbeing of their students and deliver the wellbeing program. All teachers contribute to the activities of their department and the school as a whole.

## What you have to do to succeed:

### Curriculum, Teaching and Learning Responsibilities

- Teaching within the School Principles, including Responsibility, Independence, Collaboration and Reflection
- Writing, implementing and evaluating teaching programs and assignments
- Developing effective examination, testing and reporting procedures
- Actively participating in the planning of curriculum, writing of programs and scope and sequences, writing of resources
- Developing and using an innovative curriculum on the school Learning Management System (CANVAS)
- Using formative and summative assessment to determine student progress
- Creating a stimulating classroom environment where students can flourish
- Submit reports at a professional standard that demonstrate an understanding and knowledge of each student
- Submit marking, reports and results in a timely manner and meets deadlines
- Marks work for students within one week of submission
- Planning and oversight of individual student and group academic needs and progress, including enrichment (extension) and enhancement (support)
- Monitoring and reporting on the progress of all students

## General Responsibilities

- Setting and maintaining professional goals and standards, including participating in professional development and compliance training and keeping up to date with pedagogical and educational trends
- Positively and proactively contributing to the life of the School
- Behaving in professional and confidential manner at all times
- Providing assistance to other members of the department and sharing resources
- Respond to parent concerns in a timely and professional manner
- Make professional judgements to solve complex problems when there are no clear methods or procedures in place for doing so
- Deliver specific objectives as agreed with the Head of Junior School to achieve the values, goals and strategies of the School
- Ensure compliance with the School's Code of Conduct, all other internal policies and procedures and health and safety laws and regulations

## What do you need to succeed?

- Appropriate tertiary and teaching qualifications and accreditation with NESAS
- High standard of competency and proficiency as a classroom teacher
- Experience in an Early Stage 1 or Stage 1 teaching role
- A demonstrated ability to cater for individual needs and differentiate the curriculum
- A sound knowledge of the K-6 NSW BOS syllabi
- A commitment to facilitating outstanding results for all students, particularly ensuring that student results are monitored and tracked and that specific strategies are implemented to improve results
- An ability to plan for and implement authentic assessment that informs teaching and learning
- A strong commitment to student wellbeing and to meeting students' social and emotional needs
- Enthusiasm and willingness to participate in co-curricular activities and contribute to the broader life of the School community
- Demonstrated excellence in communication and writing skills
- Well-developed time management and organisational skills
- Willingness to continue to develop as a teacher
- A current First Aid & CPR certificate
- A valid Working with Children clearance